**TES Application Form**

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|  |

**Requesting country:**

|  |
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|  |

**Subject (project title):**

**1. General Information**

|  |
| --- |
| 1) Objectives: 2) Scope and methodology:3) Expected outcome(s):  |

**2. Timing**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Project timing | From  |  | To |  |
| Flexibility in timing and duration (check applicable box) | * Fixed, not flexible
* Preferred, not yet fixed
* Adjustable to suit expert’s availability
 |

**3. Participants:**

|  |
| --- |
| 1) No. of participants: 2) Type of participants expected: |

**4. Daily program and schedule:**

|  |  |  |
| --- | --- | --- |
| **Date** | **Activity\*** | **Venue (city)** |
|  |  |  |

**\*Note: Activity should indicate specific topics of the presentations, and detail coverage of the services.**

**5. Local Counterparts**

Please provide information on local counterparts for the TES project requested.

|  |  |
| --- | --- |
| Name: |  |
| Designation: |  |
| Name of organization: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Requested by: |  | Date: |  |
|  |  |  |  |
| Endorsed by: |  | Date: |  |
|  | APO Director/Alternate Director/ Liaison Officer |  |  |

**Important:**
This application should be submitted by the NPO or other organization or company as directed by the NPO concerned. If the application is submitted by an organization or a company other than an NPO, the APO must receive an endorsement of the application from the APO Liaison Officer or NPO. The application will neither be processed nor acknowledged until the APO receives such an endorsement.